



Date: 28th June 2022

Name: Ankit Suman

Address: Plot no 09, SBI OFFICERS colony, Kalimandir road Kankarbagh Patna, Bihar

Offer Letter

With reference to our discussions, we are pleased to offer you an appointment in our organisation as **Associate - Business Development**.

You will be entitled to emoluments as per **Annexure A** hereto. If you accept this offer, your start date will be **02nd July 2022**.

Please bring along with you the following documents at the time of joining:

- (i) Certificate in support of your date of birth and educational/professional qualifications.
- (ii) Certificates in support of your experience including relieving order from your present employer, if applicable.
- (iii) Copy of Pan Card & Aadhaar Card.
- (iv) Documents for Bank Account and Address Proof.
- (v) **NOTE:** -Either of the above any of the original documents is a must.


In this regard, please note that in the event any information/ detail submitted/ shared is found to be incorrect or misrepresented by you, this offer (or engagement thereafter) shall stand revoked without any further action/notice and, or obligations to the Company.

Please note that this offer is contingent upon:

- (i) Receipt of the aforementioned documents/information.
- (ii) Completion of a satisfactory background and reference checks.
- (iii) Execution of an employment agreement and other related documents as maybe prescribed by the Company.
- (iv) Completion of the on-the-job training.

Further, you will be on probation for a period of 3 (three) months from the date of joining ("**Probation Period**") and your employment will be confirmed subject to your completion of the Probation Period to

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the satisfaction of the Company. For the first 3 months from your date of joining, the Company shall have the absolute right to terminate your engagement without notice and, or cause if the management get to know that he/she has involved in any wrong work. During this period you will be paid **Rs.22,000 + incentives add ons**.

The employee is liable to generate revenue of nearly Rs 2, 00,000/-(Two lakhs only) per month and the company will decide to increase or decrease the revenue based on the employee performance.

During the period of your employment with the company, you may terminate your engagement subject to a 20 (twenty) days notice period, failing which the Company shall have the right to make proportionate deductions from the salary owed to you by the Company. The management reserves the right to terminate your employment with/or without notice. Within the stipulated time if the employee is leaving the company without intimation the employee bound to pay 30,000/- (in between probation period).

Your appointment will be subject to your successful completion of your BE/B.Tech /MCA/M.Sc /M.Tech. Upon successful completion of the training period, you shall be required to sign the employment agreement at the time of joining the organization and shall be appointed as “**Business Development Associate**” on an Annual gross salary of **INR 5 LPA (Fixed)+ Incentives add ons**.

You will report directly to the concerned Manager.

Your work is intended to provide working as per the requirements during your tenure; specific target variants will be assigned. In this even, if the given work has not completed then it might affect the compensations.

•Reporting time is **10:00 AM to 7:00 PM** and the grace time is **10:15 AM**. In the event, if the employee has 2 late comings with/ without prior notification, then it will be marked as absent.

Discipline needs to be maintained with utmost professionalism.

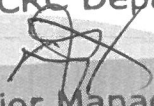
•During the training period, Company do not entertain any leaves apart from medical and official holidays and Mondays (which the company provides every week).

•The **BDA** role is purely related to having realistic hands-on experience for the Revenue, Business Development and Marketing domain.

• In the probation period there will no leaves applicable for the employees , except on company holidays

• This work comprises of dealing with important data and sensitive information and records which needs to be maintained with secrecy. Any sort of data sharing by any means is strictly prohibited. It is expected from the employee to maintain that benchmark of professionalism and integrity. In case, you're found guilty legal

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actions will be taken against the employee

•Starting ten days of training period is purely unpaid but if you the sales floor in between 5 days your compensation can be calculated from that day itself. This training is purely related to have experience on a real-time basis. Hence, it is expected from each and inducted to impact this aspect of learning through this training program.

We would like to have your response by **01st July 2022**. In the meantime, please feel free to contact me via email at **hrooha@thetechdestiny.com** or phone at **7022625644**, if you have any queries.

In the event you fail to share the signed copy of this Offer Letter on or before the stipulated date, we may withdraw the offer without any further reference to you.

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this offer.

All the Best....!

M Ooha
Human Resource Executive
The Tech Destiny

Full Signature with Date

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